



## **Volunteer Recruitment and Retention Policy**

The Weald LT & SC uses appropriate means to advertise for volunteers taking into account the principles of its Diversity and Inclusion Policy. The following areas are taken into consideration when recruiting a volunteer:

- Does the volunteer hold relevant and current qualifications for the role (if necessary)?
- Do they have the skills necessary to undertake the role?
- Do they have experience of working with the age group/level of player?
- Where was the previous experience gained?
- Does the volunteer agree to undertake any required training courses?
- Do they hold adequate insurance cover (if necessary)?

Potential volunteers will meet a member of the General Committee to assess their suitability for the role. A Disclosure and Barring Service (DBS) check will be made (if the role involves working with children in any capacity) and references will be taken up.

All volunteers will be made aware of the following procedures/policies:-

- Complaints Procedure
- Diversity and Inclusion Policy
- Whistleblowing Policy
- Safeguarding Policy
- Health and Safety Policy
- Any other relevant documentation for the specific role

The Weald LT & SC has a valid insurance policy which any volunteer is advised to read.